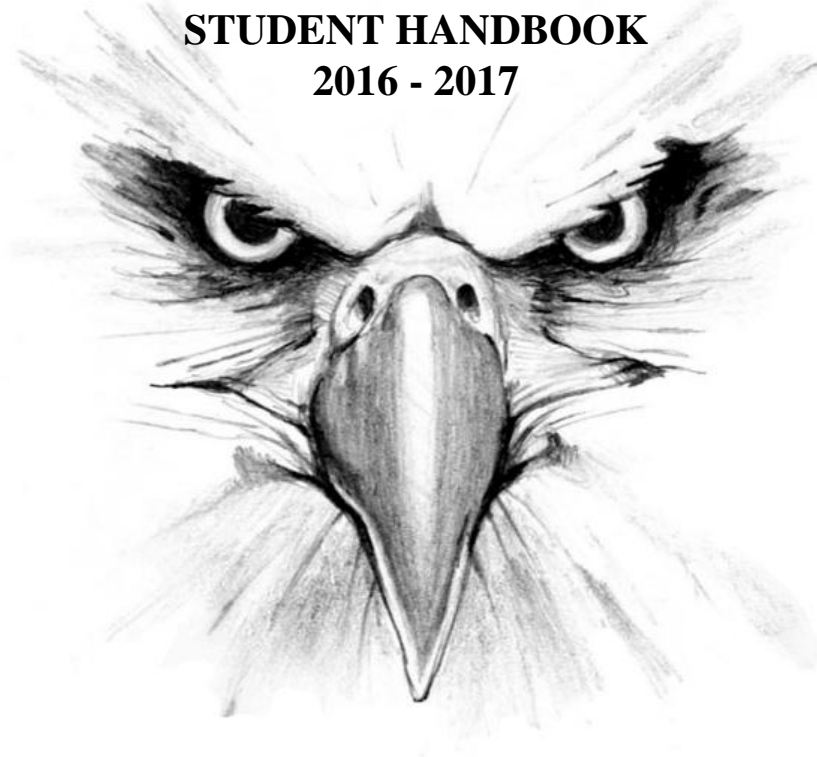


**ROSEPINE JUNIOR-SENIOR HIGH SCHOOL  
STUDENT HANDBOOK**

**2016 - 2017**



**RHS MOTTO**

Unity, Pride, Excellence

**RHS MISSION**

RHS believes that education should provide the guidance, effective instruction, and academic experience every child needs for achievement, recognition, security, love, and affection. We believe that the educational process within the school district is a partnership that involves parents, educators, and the community working together to provide the very best educational experiences for our youth. Through cooperative, mutual endeavors, we will ultimately produce healthy, happy, well-educated, well-rounded citizens.

**Johnny Bosley, Principal  
Sandra Blakeway, Assistant Principal  
502 Louisiana Avenue  
Rosepine, Louisiana 70659  
(337) 463-6079**

## **Rosepine High School Uses**

**T:** Teaching  
**E:** Educational  
**A:** Achievement &  
**M:** Mastery  
**W:** While  
**O:** Obtaining  
**R:** Real-World  
**K:** Knowledge

### **Vernon Parish School Board Motto**

Every Child, Every Day, Whatever It Takes

### **Vernon Parish Vision Statement**

The Vernon Parish School System & Rosepine High School are committed to educating and preparing every student for the challenge of tomorrow's world

Vernon Parish School Board  
201 Belview Road  
Leesville, Louisiana 71446  
(337) 239-3401

## Parish Calendar

## Bell Schedule

This student handbook was designed to provide parents and students with information regarding the school and parish policies/procedures pertaining to safety, educational opportunities, and the overall well being of each student at RHS. **It is imperative that you read and familiarize yourself with these policies to help ensure the best opportunity for a successful school year. Stating, “I DIDN’T KNOW” is not acceptable.**

The Vernon Parish School Board and Rosepine High School adhere to the equal opportunity provisions of federal civil rights laws and regulations that are applicable to this agency. Therefore, no one will be discriminated against on the basis of race, color, or national origin (Title VI of the Civil Rights Act of 1964); sex (Title IX of the Education Amendments of 1972); disability (Section 504 of the Rehabilitation Act of 1973) in attaining educational goals and objectives and in the administration of personnel policies and procedures. Anyone with questions regarding this policy may contact Mr. Tom Neubert, Coordinator of Title IX, and Section 504 responsibilities. Vernon Parish School Board, 201 Belview Road, Leesville 71446.

According to Section 1111(h)(2)(E)(6): Parents Right-To-Know of the No Child Left Behind Act, we are required to notify parents that they may request information regarding the professional qualifications of your child’s classroom teacher and/or paraprofessional. Upon a parent’s request, the principal either will provide information concerning the qualifications of their child’s teacher and /or paraprofessional with a written or oral response. Additionally, if a substitute teacher is assigned to a classroom for four or more weeks, the principal will inform the parents in a timely manner of the academic preparation of the substitute.

### **ENROLLMENT REQUIREMENTS**

Enrollment must be done through the RHS front office between 7:30 a.m. and 3:00 p.m. The following items are required:

1. School records from pervious school (grades/transcripts)
2. Completed RHS Registration Packet
3. Louisiana Health Card: shot record with updated immunizations (must be signed by an authorized medical provided)
4. Identification: a copy of the student’s social security card
5. Proof of Age: a copy of the student’s birth certificate
6. Proof of Residence: a utility bill or housing paperwork.
7. Custody papers, if applicable

Please call the front office for any additional information: (337) 643-6079.

**Parents are responsible for providing the school with accurate information about their child. Parental contact on students enrolled must be submitted to the main office. Information on medications, allergies, and emergency numbers must be turned in to the main office.**

### **MEDICATION POLICY**

All medications, including over-the counter medications, must be presented by parents/guardians to the medically-trained personnel in the main office. **ALL MEDICATIONS**, including aspirin, Tylenol, cough drops, etc., require a physician's written statement of dosages and times to be administered. Parents/Guardians must fill out a medication form with the medication-trained personnel officer in the front office before medication can be administered at school. Students will be expected to report to the medication office for dispensing of medication only at prescribed times.

### **ACCESS TO RECORDS**

The parent or legal guardian of a student will have access to student records upon written request to the principal maintaining those records within the school system.

If the student is eighteen (18) years or older, only the student has the right to determine who, outside the school system, has access to his/her records.

The parent, legal guardian, or student, if the student is 18 or over, will, upon written request to the principal maintaining those records, have the opportunity to receive a copy and an interpretation of those records, have the right to question those data, and if a difference of opinion is noted, shall be permitted to file a letter in said cumulative folder stating his position. If further challenge is made to the record, the normal appeal procedures established by Board policy will be followed.

School personnel having access to data are defined as any person or persons under contract to the system and directly involved in working toward either the affective or cognitive goals of the system.

### **CAMPUS VISITORS**

All campus visitors must report to the front office immediately upon arrival to obtain a visitor's pass. All visitors must sign in at the front office and submit their driver's license. Any visitor on campus without a visitor's pass will be escorted to the main office and be subject to removal from school property. Students from other schools are not permitted to eat lunch with RHS students.

### **ATTENDANCE AND ABSENCES (Failure to send your child to school may result in prosecution.)**

The Louisiana Compulsory Attendance Law is contained in Act 109 of the Legislature, paragraph 226 of Louisiana Law. It further states that the courts will prosecute persons who habitually violate this compulsory attendance law. (Prosecution will normally include parents, as well as

children and will be preceded by sufficient notifications.) The penalty for habitual violations ranges from fines to actual jailing of parents and placing students in correctional facilities.

**The only valid reasons for absences from school are as follows: personal illness, illness in the family, death in the immediate family, or observances of established religious holidays.**

District guidelines regarding absences

1. When returning to school from an absence, students are expected to bring a note from his/her parent/guardian stating the reason for the absence. This note is to be submitted in the morning prior to school to the duty teacher at the front office.
2. Students absent from school for personal illness, serious illness in the family, death in the family (not to exceed one week), or for recognized religious holidays of the student's own faith shall be given the opportunity to make up the work missed.
3. Students accumulating more than **5 days** of unexcused or temporarily excused absences in a **semester** will receive non-attendance F's on progress reports and report cards displayed as asterisks (\*) beside grades for that six weeks.
4. Fully excused absences and absences due to extenuating circumstances must be submitted within 5 school days of return to school or the absences may be unexcused.
5. Fully excused absences and absences due to extenuating circumstances are not included in the accumulation of more than 5 days absence per semester.
6. **Students will be allowed to make up any work missed due to temporarily excused absences, full excused absences, and extenuating circumstances (time to make up work will directly correlate with the number of days of excused absences – EX: 2 days excused absences = 2 days to make up missed work). Tests/Assignments not completed within the given time frame will be recorded as a "0." This includes physical education classes.**
7. Students exceeding 5 days of absence per semester will have opportunities to make up the excessive days missed through attendance recovery during or at the end of each six weeks. Four hours constitutes recovery of 1 absence.
8. All excessive unexcused and temporarily excused absences must be made up before the student will receive earned grades.
9. Any student who has failed to make up excessive absences before the end of school will have an opportunity to do so during summer school. (There is a cost associated with summer school. (There is a cost associated with summer school around \$150.)
10. After 3 days of unexcused absences, a letter will be mailed to a parent/guardian. This is the opportunity to mend any discrepancies. The Vernon Parish School Board will also be notified when a student has 5 unexcused absences.
11. Students missing school as a result of suspension shall be counted as absent and shall be given the opportunity to receive a 50% credit for all work/tests correctly completed.

\*Students who check out early (including school sponsored activities) are responsible for all assignments given in all classes for the day. If a project/assignment/test/quiz was announced prior to the absence, the student is responsible for the activity upon returning to school.

\*\*If an assignment is due on the day that a student will be absent or leaves early due to a school business trip or athletic event, the student must turn in the assignment to the teacher the morning of or the day prior to the event.

\*\*\*Students will not be allowed to miss any class in which they have failing grades, excessive absences or tardies, or incomplete work to participate in any out of class activity whether on campus or off.

**The only exception to the attendance regulation shall be delineated extenuating circumstances that are verified by the principal or designee. Extenuating circumstances are as follows:**

1. Extended personal, physical, or emotional illness as verified by a physician
2. Extended hospital stay as verified by a physician
3. Extended recuperation from an accident as verified by a physician
4. Extended contagious disease within the family as verified by a physician
5. Prior school system approved travel for education
6. Death in the family (not to exceed one week)
7. Natural catastrophe and/or disaster

### **DEFINITIONS OF ABSENCES**

#### **1. Temporarily Excused Absence**

A student presents a note from parent/guardian with an excusable reason (sick, family emergency, car trouble, etc). Student may pick up any missed schoolwork and receive credit for the work, but the day of absence counts against the number of days required for school attendance.

#### **2. Fully Excused Absence**

A student has a note or excuse from a medical doctor or dentist for the days absent from school. These excused days do not count against the number of days required for school attendance. The student may make up any missed work and receive credit.

#### **3. Unexcused Absence**

A student did not present written excuse for the absence or the written excuse was not a valid excusable reason for being absent.

#### **4. Extenuating Circumstances**

Absences can be appealed to a district level or school attendance worker who has the authority to declare the absence as an extenuating circumstance. In the state of Louisiana, only a Child Welfare and Attendance Supervisor or Director of Child Welfare and Attendance may declare the absence an extenuating circumstance. When the appeal is approved, the days of absence are fully excused, all work may be made up, and the days of absence do not count against the required number of days for school attendance.

It is the responsibility of the student upon returning to school after an absence to obtain an admit slip from the front office at the beginning of the school day.



**Seniors that miss more than the state allowable minimum number of days may make up their time with the administration's permission, but they will be not be allowed to march in graduation ceremonies if days absent exceed the state allowable number.**

**\*\*\*ATTENDANCE REGULATIONS ARE SUBJECT TO CHANGE – ADDITIONS TO THE STUDENT HANDBOOK WILL BE MADE WHEN NEW REGULATIONS ARE APPROVED BY STATE OR LOCAL AGENCIES. \*\*\***

### **TARDY TO SCHOOL**

Students are expected to be on campus and in class by the first tardy bell. Over-sleeping, missing the bus, shopping, getting haircuts, “the person I ride with was late”, etc., are not legitimate excuses. Any student arriving late to school must report immediately to the office, sign in, and receive a tardy admit slip from the front office before reporting to 1<sup>st</sup> hour. Tardy to school will receive the following consequences according to the number of **unexcused school tardy** infractions:

1<sup>st</sup> Offense – Verbal warning by administration

2<sup>nd</sup> Offense – Assign “Why Be Tardy” essay to copy (1 time)

3<sup>rd</sup> Offense – Assign “Why Be Tardy” essay to copy (2 times)

4<sup>th</sup> Offense – Assign Wednesday detention and contact parent

5<sup>th</sup> Offense – Assign 1 day out-of-school suspension and contact parent

**\*\*\*\*\*All subsequent tardies after the 5<sup>th</sup> violation may receive out-of-school suspension and referral to the Child Welfare and Attendance Supervisor**

**Once a student arrives on campus, he/she cannot leave school grounds without approval from the administration. Students must immediately report to their designated areas (cafeteria/gym) upon arrival on campus. Loitering in the parking lot is strictly prohibited.**

### **Reminder:**

\*Records of tardies will be kept annually and accumulate from the first day of school until the last day of the school year.

\*Failure to attend Wednesday detention will result in out-of-school suspension and the detention will be re-assigned.

\*Failure to complete the “Why Be Tardy” essay will result in a behavior infraction, assignment of additional detention time, or suspension.

### **TARDY TO CLASS**

Students are responsible for planning allotted time for getting to and from class. All students are to be present in the classroom when the tardy bell rings. Tardiness to class during the instructional day is unacceptable and will result in disciplinary action as listed below.

1<sup>st</sup> Offense – Verbal warning by teacher and tardy recorded

2<sup>nd</sup> Offense – Assign “Why Be Tardy” essay to copy 1 time, due next school day

3<sup>rd</sup> Offense – Assign “Why Be Tardy” essay to copy 2 times, due next school day

4<sup>th</sup> Offense – Assign Wednesday detention and contact parent

5<sup>th</sup> Offense – Assign 1 day - of -school suspension

**\*\*All tardies to class will start over at the beginning of each six weeks.**

### **EARLY CHECK-OUT PROCEDURES**

**Only a person listed on the RHS Check- Out Card may pick up a student without a letter from a parent or legal guardian. Any person not listed on said card must have a written note from a parent or legal guardian to check out a student.** Written permission to leave campus early must be **submitted to the office prior to first hour** and must have student's name, date, reason for checking out, parent's name, and current telephone number listed on the note. **Phone calls and faxes will not be accepted.** The front office will call to verbally verify with the parent before the student will be permitted to leave campus. This is to ensure student safety. Students may not be checked out after **2:30 p.m. Please be advised of the following:**

1. Attendance is based on **by period** absences (5 per semester per class)
2. Must be in attendance 40 minutes of a class to be counted present.

We will not call a student from class to check out and wait on a parent that is “on their way.”

### **EARLY CHECK-OUT FOR STUDENTS THAT DRIVE**

If a student drives and needs to check out for any reason, a parent/guardian must send a note with the student authorizing the student to check themselves out. The note must include the date, exact time and reason for checking out as well as the name and phone number of the parent/guardian authorizing the student to leave school. The note must be presented to the office before school starts on the day the student needs to check out so that the staff will have time to verify the note and have it approved. These notes will be approved by administration before the student is allowed to leave campus.

### **TRANSPORTATION CHANGES**

**No changes will be made by phone or fax.** A **signed note** must be sent from home for a transportation change to occur. Secretaries are not permitted to accept changes over the phone. Notes must be signed by the front office before school.

### **GRADE and ATTENDANCE RECOVERY**

Any student who earns a grade of 50 – 66% in any core subject (math, science, English, social studies) is eligible to attend grade recovery opportunities each six weeks. It is the student's responsibility to notify the teacher of the failing subject he/she will attend. Successful completion of all work assigned and attendance on all 4 days (8 hours) will allow the student to

receive a grade of 67% D on their report card for the six weeks.

Opportunity for attendance recovery is provided every Wednesday from 3:10-5:00 and concurrently with grade recovery dates. It requires 4 hours to make up 1 school day.

These reminders are always posted under Principal's message on report cards at the end of each grading period.

### **RHS UNIFORM DRESS CODE**

The school uniform policy will be part of the school dress code and will require the following colors and styles:

#### **Uniform Tops:**

1. Must be solid purple, black, or white in color.
2. Must be polo/oxford style with a collar and sleeves (2 or 3 buttons)
3. Must remain buttoned and tucked in at the waist at all times and belt visible
4. Under shirts may be of any color and must remain tucked at all times
5. All females will maintain a buttoned shirt that provides proper coverage of cleavage!  
(Wearing a camisole underneath and leaving buttons unbutton is prohibited.)

**\*\*Spirit Shirt Fridays – School spirit shirts may be worn on Friday of each week with the required school uniform bottom.**

#### **Uniform Bottoms: (pants, walking shorts, skirts, jumpers, skorts, capri)**

1. Must be a **distinct** solid **khaki** color (no writing, stripes, or any other coloring)
2. Must be cotton, twill, corduroy, or polyester type material (**jeggings**, parachute pants, wind suit pants, bell-bottom, flare leg, hip hugger, or laced pants will not be allowed)
3. Must be hemmed with no fraying edges
4. Must be straight legged ("boot cut" style is allowed)
5. Must be worn with a belt (cutting loops off pants to avoid wearing a belt is not allowed) Belt color is not mandated, but it cannot advertise alcoholic beverages, tobacco products, drugs, or obscene or offensive printing.
6. Must be worn at the waist (not in a "sagging" manner)
7. Cannot be excessively tight or loose
8. Cannot drag the floor
9. Skirts, jumpers, skorts must be **knee length (coming to the bend of the knee)**

**OUTER WEAR (jacket, hoodie, sweater, sweatshirt - All outerwear may button, zip, snap, or be of pullover/hooded style and must be worn for warmth) A shirt with a hood on it does not qualify as outer wear.**

### **Jackets**

1. Can be any color
2. Must be long sleeve
3. Cannot be tied around the waist
4. **School issued** award jackets/pullovers will be allowed.
5. If worn, must have the uniform, collared shirt underneath
6. Cannot advertise alcoholic beverages, tobacco products, drugs, obscene or offensive printing

### **Hoodie**

1. Can be any color
2. Must be long sleeve
3. Cannot be tied around the waist
4. Hood cannot be worn on the head in school building
5. If worn, must have the uniform, collared shirt underneath
6. Cannot advertise alcoholic beverages, tobacco products, drugs, obscene or offensive printing

### **Sweater (pull over style)**

1. Must be solid purple, black, or white
2. Must be long sleeve
3. Cannot be tied around the waist
4. If worn, must have the uniform, collared shirt underneath

### **Sweatshirt**

1. Must be solid purple, black, or white (writing/picture related to RHS will be allowed – EX: Rosepine Football/Basketball/Softball/Baseball/Cheerleading/Band)
2. Must be long sleeve
3. Cannot have writing or pictures (see number 1)
4. Cannot be tied around the waist
5. If worn, must have the uniform, collared shirt underneath
6. Cannot advertise alcoholic beverages, tobacco products, drugs, obscene or offensive printing

### **Shoes**

1. Must be tied, strapped, or buckled at all times
2. Backless styles are not permitted
3. House shoes are not permitted
4. Cleats are not permitted

## **NO UNIFORM PASS**

1. Jeans/Shorts may be of any color. Plaid shorts are also allowed. Items listed under uniform bottoms apply to no uniform pass.
2. Jeans with holes, rips, or tears in the material that show bare skin are not allowed (covering the holes with duck tape on the outside is not allowed)
3. Tops may not be sheer or “see-through” (lace tops or crochet tops with camisole are not allowed)
4. Tops must have a sleeve, short or long (tank tops, spaghetti straps, etc are not allowed)
5. T-shirts cannot be tied in the back and must be tucked at all times (excluding PE)
6. Skirts and dresses must be knee length
7. Overall pants or overall shorts are prohibited
8. Students earning the no uniform pass must have it signed before first hour by the front office staff to be valid and be carried as proof. Failure to present the signed pass will result in detention.
9. Plain white tshirt is not allowed.

\*\*New students entering school after August will be allowed two weeks from their enrollment date to purchase uniforms and comply with the uniform policy. After this “grace” period, students attending school without proper uniform will not be allowed to go to class. Parents will be called to pick them up or bring the proper uniform.

\*\*Students who transfer from a school with a uniform policy must wear the khaki bottom, skirt, shorts, or jumpers immediately.

\*\*Special events at school (Veteran’s Day, Science/Social Studies fair, etc. must follow NO UNIFORM PASS guidelines)

## **DRESS CODE INFRACTION**

Once a student receives 4 dress code infractions, a detention will be assigned. Continued flagrant violation of the uniform policy will result in suspension. Infractions start over each 6 weeks.

## **EARRINGS**

Female students are permitted to wear 2 earrings in the ears only. Clear studs or place holders for any piercing are not allowed. Tongue rings are prohibited. Piercings worn in the eyebrow, lip, nose, or other facial parts are strictly prohibited. Earrings may not cover the entire ear. Chains from the top of the ear to the bottom are not allowed.

Male students may not wear earrings. This includes clear studs or place holders. Gauging of the ears is prohibited as well as bar bells.

## **HAT DAY**

On special “hat day” as designated by the principal or designee, any hat worn backwards, sideways, or failure to remove the hat when entering a teacher’s room that requires removal will be not accepted. **Violations will result in: confiscation of the hat, detention, or suspension.** Flagrant violation of hat day rules will result in loss of privilege.

## **GROOMING**

The hair of all students will be neat, clean (**not covering the eyes**), and without distraction as set forth by the administration. Extreme hair-dos and un-natural dye colors, as well as picks and combs, are strictly prohibited. Designs shaved into the hair are also prohibited. Male students will be required to maintain a clean-shaven face at all times. They are prohibited from wearing beards or goatees. Side burns may be worn to the base of the earlobe. Students may wear a neatly trimmed mustache. **No facial hair allowed on neck, chin, or cheeks.** Students with a skin condition must have a doctor’s excuse for an exception to be made to this rule. Violators will receive 1 warning. They must return the following day with a clean-shaven face. Repeat offenders will receive detention; then out-of-school suspension.

## **STUDENT IDENTIFICATION**

1. **Cost** is \$10.00
2. All students are required to purchase a school issued ID badge & lanyard.
3. **ONLY the school issued lanyard** may be worn around the neck.
4. **Mandatory** that it is visible at all times during the school day.
5. ID may not be altered from its original issue (no cutting edges, marking on photo, etc)
6. NO item may be clipped to the lanyard other than the current year’s ID badge. Any item found clipped will be confiscated and held until the end of the year (A house key will be given back at the end of the day.) **(Students that require a key for a lock will be permitted to clip the locker key.)**
7. ID is required to receive textbooks, library books, and meals in the cafeteria. Students not having their ID will be required to go to the end of the student serving line at breakfast and lunch.
8. Not wearing the school issued ID around the neck because it is “in my pocket,” or it’s “in my purse,” etc will result in a dress code violation. **Wearing the school ID is a mandatory part of the school dress code.**

If you fail to wear your ID at school you will:

1. Report to the library
2. Request a temporary ID
3. Pay a temporary ID fee of \$1
4. Place the temporary ID on the left or right side of the chest area
5. Experience consequences listed below

\*\*\*If you **lose your ID/lanyard**, you will report to the front office and follow the procedures for

acquiring a replacement at the cost of \$5.00 for ID and \$5.00 for lanyard. Once you have paid Ms. McKee, she will give you a receipt that you will give to Mrs. Granger to have a new ID printed.

The consequences for not wearing the school issued school lanyard and ID:

|                         |                                      |
|-------------------------|--------------------------------------|
| 1 <sup>st</sup> Offense | fine, temporary ID                   |
| 2 <sup>nd</sup> Offense | warning, fine, temporary ID          |
| 3 <sup>rd</sup> Offense | reprimand, fine, temporary ID        |
| 4 <sup>th</sup> Offense | fine, temporary ID, detention        |
| 5 <sup>th</sup> Offense | fine, temporary ID, detention        |
| 6 <sup>th</sup> Offense | fine, temporary ID, 1 day suspension |

**\*\*\*ID violations start over each 6 weeks. Any student found wearing an out-of-date temporary ID will receive detention and report to the office for a current one.**

### **CLASS PREPARATION**

All students must bring to class necessary materials (textbooks, pens, pencils, paper, notebooks, gym clothes, etc.) required by each teacher. Teachers are requested to notify the administration of any continued violation of this rule. Continuous violation will be considered as willful disobedience and may result in out- of- school suspension.

\*\*\*\*\*Book bags, backpacks, cinch sacks, duffle bags, over-sized purses, or gym bags are allowed in classrooms during **8<sup>th</sup> period only**. These items must remain in the lockers or a designated teacher's classroom at all other times. Violation of this rule will result in detention, then suspension.

### **OBTAINING PERMISSION TO BE OUT OF CLASS**

Students must always report to the teacher's class before requesting to go to the counselor, office, or another teacher's classroom. The teacher needing the student must receive permission to use the student prior to the student leaving a regularly-scheduled class. No student may leave a teacher's class without the teacher's permission and a hall pass, even though requested to help another teacher.

### **HALL PASSES**

If a student is in the hall, the student must have a **hall pass, good reason, and have signed their class student log** upon exiting and re-entering the classroom. No student is permitted in the hallway without a hall pass from the assigned teacher that has been filled out properly with information required. The SRO or an administrator will escort student found in the hallway

without a pass back to their designated room. Hall passes must be visible at all times. Excessive use or misuse of a hall pass will result in detention and possible suspension.

### **OFF-LIMITS AREAS**

At no time are Junior High Students allowed in areas designated as High School only. Certain campus locations will be restricted from student use without a teacher. Students must not be in these areas without supervision:

1. The front patio between the library and lobby
2. The area west of the Agriculture Building
3. The area west of “C” or “D” hall and the gym
4. The north parking lot unless arriving at or leaving from school
5. All athletic fields or stands
6. Any areas south of the kitchen or band room
7. The faculty/visitor parking lot to the east of RHS main building
8. Using any bathroom to apply makeup or “to get ready” for school

\*\*Several of these locations will be utilized in the event of an emergency evacuation but only with teacher supervision. No drinks, candy, or gum allowed in the gym. During lunch, students are not allowed to go into A, B, C, D or E halls, gym, or band room. Students must remain in the cafeteria for the duration of the lunch period.

### **TELEPHONE USE**

No student may use any telephone on the RHS campus without permission from the administration or designee. At no time will a student be permitted to leave class to make or receive telephone calls unless it is an emergency situation. The use of cellular phones by students to communicate with others is prohibited and will fall under the cell phone/electronic policy.

### **PERMISSION TO LEAVE CAMPUS**

Students are not allowed to be in the parking lot at any time during the day unless they have permission from the administration.. Teachers are not allowed to give permission to students to leave campus.

Students are not to leave campus until their daily schedule has been completed.

**All** students must obtain permission from the administration or a designee and sign the sign-out sheet in the main office in order to leave campus prior to a completed schedule. Designees are as follows: Principal, Assistant Principal, or adult staff in the office.



## **STUDENT/SCHOOL RELATED ACTIVITIES**

1. Students that are under expulsion/suspension and/or not currently enrolled in school will not be allowed to attend or take part in any school sponsored function.
2. Students that have not been in regular attendance and/or have failing grades may not attend class activities, such as proms, class trips, etc.

## **STUDENT PARKING**

Student parking is restricted to the north parking lot. Parking in other areas may result in loss of parking privileges for one calendar year. Senior students may park in the last sixteen spaces of the south faculty parking lot. Underclassmen found parking in this area will lose parking privileges. Absolutely no parking past the last utility pole will be allowed. Any vehicle parked past this pole is subject to city fines for it will be parked in a city street. Students are not allowed to park in any handicap parking areas on campus. Students must enter the school building immediately upon arrival at school. **Students may not linger in parking lots, on sidewalks, in halls, or bathrooms before or after school.**

Only students involved in extracurricular activities may be on campus past 3:30 pm and only then under the supervision of school personnel. Students participating in tutoring programs may stay with permission from the office.

## **PARKING PERMIT**

Students that drive to school must obtain a parking permit from the SRO. Valid, up-to-date proof of insurance, registration, and a driver's license must be on file in the office. Students will be given only one parking permit sticker. This permit must be displayed on the upper right hand side below the "tint" line. If a vehicle is driven that does not have a parking permit, student must obtain a temporary parking permit from the SRO. Failure to do so will result in detention. A meeting will be held at the beginning of school with the SRO to go over these guidelines.

## **STUDENT RECORDS**

Cumulative folders for each student are maintained in fireproof cabinets in the front office. Teachers are reminded that these folders must be in these cabinets at the close of each school day to remain there overnight. Each student, his/her parents/guardians, and professional school employees have access to these folders. A student may request to review his/her folder at any time.

## **GUIDANCE SERVICES**

The counselor's responsibilities fall into ten general categories or areas:

1. Planning and development of the guidance program
2. Counseling
3. Pupil appraisals and testing
4. Educational and vocational planning
5. Referral work
6. Placement
7. Parent help
8. Staff counseling
9. Research
10. Public relations

The RHS Guidance office offers a variety of services to our students, faculty, and community. The colleges and universities have made available their catalogues for student inspection. Much meaningful information is displayed here concerning career choice and training. The guidance offices are open for consultation. An appointment is kindly appreciated.

In an effort to assist all students on a more personal and consistent level, RHS has adopted the T.E.A.M. concept. T.E.A.M. stands for Teachers as Educational Advisors and Mentors. Each teacher will provide information to students in their home room in areas of choosing the right courses available for the state TOPS program, career/college choices, test preparation, etc.

### **GRADES AND RECORD KEEPING PROCEDURES**

All teachers will use the following VPSB-approved grade scale.

|          |   |         |   |        |   |
|----------|---|---------|---|--------|---|
| 100 - 93 | A | 84 - 75 | C | 66 - 0 | F |
| 92 - 85  | B | 74 - 67 | D |        |   |

All students' grades 7 - 11, must take a full day of classes (8 hours). Seniors must attend a minimum of 4 classes per day. The principal will make any exception to this rule.

### **MINIMUM REQUIREMENTS FOR JUNIOR HIGH STUDENTS**

**Seventh and eighth** grade students must pass Math, Language Arts, Social Studies, and Science in order to be promoted to the next grade level. Eighth grade students **must** also **pass** the LEAP test to be promoted. Any student who does not score above the 35th percentile on the ILEAP/LEAP test will be placed into tutoring classes to enhance skills in language arts and math.

All students, grades 7-12, must earn a total of seven quality points for the year with four being earned in the second semester. Quality points are determined as follows: A = 4 points, B = 3 points, C = 2 points, D = 1 point, F = 0 points. Final grades are determined using the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> six weeks and the final exam grades.

Any student not meeting the above requirements will be referred to the SBLC.

**MINIMUM REQUIREMENTS FOR HIGH SCHOOL GRADUATION ARE SUBJECT TO CHANGE WITH STATE REQUIREMENTS FROM YEAR TO YEAR.**

All students will complete an Individual Graduation Plan to help determine their course of study and to help choose a career path.

**\*\*\*\*ANY STUDENT INTERESTED IN ATTENDING COLLEGE SHOULD SEE THE COUNSELOR ABOUT “TOPS” INFORMATION AND POSSIBLE SCHOLARSHIPS.**

**ADDITIONAL GRADUATION REQUIREMENTS**

\*\*All incoming freshmen for 2008-09 school years must complete 24 Carnegie units of credit.

\*\*Incoming freshmen for 2010-2011 school years must successfully pass EOC exams. This series includes Algebra I, Geometry, English II, English III, Biology and American History

In addition to completing a minimum number of Carnegie units of credit as prescribed to earn a standard high school diploma, students must earn a score of Fair or above on three End-of-Course tests, including one in each category – Algebra I or Geometry, English II or English III, and Biology or U.S. History. Students who earn a score of Needs Improvement must receive 30 hours of remediation in the course and are eligible to retake the test at the next administration of the test. Students who have not passed the necessary components of the End-of-Course (EOC) and /or have not met the minimum number of Carnegie unit requirements will not participate in graduation activities. **Exception:** Students who have taken every opportunity to retake failed EOC exams and attend summer school every year offered prior to graduation exercises may march. They will not receive their diploma until all EOC and Carnegie requirements have been met. Seniors who have not passed all components of the EOC must attend remediation as determined by the principal. In order to be eligible for early release programs the student must be enrolled in a remediation class (es) in the curriculum area(s) of the EOC which has not been passed.

**CAMPUS SAFETY AND SECURITY**

The Vernon Parish Sheriff's Department in conjunction with the Vernon Parish School Board will provide the school with a School Resource Officer (**SRO**). The SRO is a full time deputy who will be at the school everyday for security and safety purposes. The SRO is an employee of VPSO and not the VPSB.

**ACCIDENTS/ILLNESS/FIRST AID (STUDENT OR TEACHER)**

In the event of an accident or injury, notify the front office immediately. If the injury is not serious, trained personnel will provide first aid. If injury is severe, the student's parent/guardian

will be notified, and administration will have the injured student or teacher transported to hospital facilities immediately. The teacher reporting the accident must fill out an accident report form available in the front office.

**It is vital that all information regarding students and parental contact on students enrolled in RHS be correct. Parents are responsible for providing the school with correct and accurate information pertaining to their child. Information of all medications, allergies, and emergency phone numbers should be turned in to the main office.**

In the event of an illness, students will be allowed to proceed to the office to contact parent/guardian. No ill student will be permitted to leave school campus without consent from guardian/parent and office personnel.

### **PROHIBITED ITEMS**

The following may not be transported to or located on the RHS campus. Items confiscated will be returned only to the parent or guardian of the student at the discretion of the administration.

1. Tobacco or tobacco products of any kind (matches, lighters included)
2. Weapons (to include guns, knives, brass knuckles, heavy chain, metal pipes, ice picks, razors, etc.)
3. Headgear of any kind (hat, cap, scarf, handkerchief, sweatband, bandana, arm band)
4. Sunshades (unless prescription)
5. Edibles (bottled or canned drinks brought from home; food not purchased from the lunchroom or concession stand, or club food sales). No gum (some teachers allow) or candy.
6. No outside food of any kind unless it is in a lunchbox. This means a student cannot bring in a Subway sandwich, McDonald's hamburger, a meal from a local store, etc unless it has been removed from all fast food packaging and placed in a lunchbox.
7. Radios, tape players, CD players, i-Pods, electronic games, cameras
7. Rubber, plastic, colored bracelets with or without writing / pictures
8. Beepers, remote controls, pagers
9. Trading cards of any kind, yo-yos, playing cards
10. Laser pointers
11. Duck Call necklaces
12. Heavy chains and medallions

### **BALLOONS and GIFT POLICY**

Due to safety precautions, balloons and glass vases are not allowed on school buses. If you choose to send these items to school, please make arrangements to have the student picked up after school. Students receiving balloons, gift, or flowers will be called to the office to view it, but the item will remain in the office until the end of the school day.

## **LOCKERS**

1. Students are assigned a locker and combination
2. Cannot be shared with another student or switched with another student
3. Must remain neat, closed, and locked at all times
4. Do not slam the locker or try to open by not unlocking the lock
5. Rosepine High School administration reserves the right to inspect all lockers.
6. All school related assignments/books must be kept in hall lockers. Any student keeping said items in PE locker will be subject to detention.

Failure to comply with locker rules will result in detention, then suspension. Combination locks are provided with each locker; therefore, no student will be permitted to bring a lock from home to be used on the school locker without the approval of the administration. Any lock other than that provided by the school will be removed at the expense of the student. Student lockers are not private in that they are property of the school; therefore, periodic searches will be made for health and safety reasons. **Any student who loses a lock must pay \$5.00 for its replacement before another lock is issued.** Said payment must be made to the school finance office, Ms. Jo Anne McKee.

## **EMERGENCY EVACUATION PROCEDURES**

1. The signal to evacuate the buildings will be the fire alarm system or a voice command over the intercom.
2. The teacher will make the students aware of the route for evacuating the building from their particular area.
3. All windows and doors should be closed upon leaving the room (except for tornadoes), and all students should be moved a safe distance away from any buildings.
4. All teachers will carry grade books with current day's enrollment and absentee list attached.

**Teachers are to take roll books with their class at that time to the designated area.**

## **FIRE OR BOMB THREAT**

1. Fire alarm will sound or voice command will indicate evacuation.
2. Teachers will direct students to follow teacher to designated area.
3. Teachers will clear all rooms and hallways.
4. Teachers will briefly search their individual classroom as students are exiting and report any unusual object in the classroom to the administration. If an unusual object is detected, no person should touch the object, but report to administration as soon as possible.
5. Teachers will carry grade books to evacuation area.  
Missing students must be reported to administration.

## **TORNADOES OR INCLEMENT WEATHER**

1. Alarm will sound or voice command will indicate dangerous weather conditions.
2. Teachers will direct students to nearest hallway.
3. If possible, leave one window or outside door to classroom open.
4. Teachers must model correct procedure for students to sit on the floor against the wall with elbows on knees and hands clasped behind head. Please locate students away from glass windows.
5. Teacher will carry grade book and absentee list to hallway.
6. If the school is damaged by tornado, determine any injuries to students, or personnel in a calm efficient manner.
7. Teachers may need to move students after a tornado to a more secure location and report missing students to administration.

**IN CASE OF POWER OUTAGE, TEACHERS ARE TO REMAIN IN THEIR CLASSROOM WITH THEIR STUDENTS UNTIL FURTHER INSTRUCTIONS ARE GIVEN BY THE ADMINISTRATION.**

## **EMERGENCY CODES**

Go into immediate lockdown

“There is an intruder in \_\_\_\_\_.”

## **EMERGENCY CLOSINGS**

In the event that the school is to be closed due to emergencies (weather, electrical outages, etc.), each faculty and staff member will be notified by office personnel as early as possible. In inclement weather, please tune your radio to KVVP Country 105, KJAE 93.5 or your local television station.

## **SEARCH AND SEIZURE**

Students are subject to be searched if there is reasonable suspicion by the principal, teacher, or other school administrator, or when the health, safety, and welfare of other students and faculty are believed to be in jeopardy.

Any or all vehicles parked on school campus are subject to being searched at any time when reasonable suspicion warrants such action. The administration will randomly select days in which students will be screened with metal detectors for possible weapons, etc. Any student found possessing such an item would face disciplinary action decided by the administration.

## **SUSPENDED STUDENTS**

Suspended students are restricted from the RHS campus and **all** school activities including athletic events, school dances, prom, field trips, etc. during their suspension. Students who transfer into the Vernon Parish Optional School because of disciplinary reasons will not be permitted to attend RHS activities listed above.

***Students suspended more than one time during the school year are also restricted from going on any field trips to off campus events for the remainder of the school year.***

**NO SUSPENDED OR EXPELLED STUDENT IS ALLOWED ON CAMPUS AT ANY TIME. ONCE A SUSPENSION IS ASSIGNED, THE STUDENT SUSPENDED MUST LEAVE THE SCHOOL PREMISES AS DIRECTED BY THE ADMINISTRATION AND NOT RETURN UNTIL THE SUSPENSION IS COMPLETED. ALL SUSPENSIONS / EXPULSIONS END AT THE BEGINNING OF THE NEXT SCHOOL DAY, FOLLOWING SAID SUSPENSION/EXPULSION.**

## **VIDEO SURVEILLANCE POLICY**

The Vernon Parish School Board authorizes the use of video cameras on district property to ensure the health, welfare, and safety of all staff, student, and visitors to district property, and to safeguard district facilities and equipment. Video cameras may be used in locations as deemed appropriate by the superintendent.

The district shall notify staff and students through student/parent and staff handbooks that video surveillance may occur on district property. Signs will be displayed throughout the premises.

Students or staff in violation of board policies, administrative regulation, building rules, or law shall be subject to appropriate disciplinary action. Others may be referred to law enforcement agencies. **Video cameras may be used in instructional classrooms if necessary.**

Video recordings may become a part of a student's educational record or a staff member's personnel record. The district shall comply with all applicable state and federal laws related to record maintenance retention.

## **DISCIPLINE POLICIES AND REGULATIONS**

The following is a list of infractions that may occur as well as the consequences for those infractions. The list is not intended to be comprehensive, as all possible disciplinary infractions cannot be listed. Those not listed will be dealt with as they occur on a case-by-case basis.

**NOTE:** The administration of RHS reserves the right to change the consequences of an infraction if deemed necessary. The age, grade level, and results of investigations may be factors in determining the consequences of disciplinary infraction.

**MINOR OFFENSES** will be handled in the following order:

1. First offense – verbal warning from teacher, document infraction
2. Second offense – document the infraction and assign the PBIS behavior journal assignment paper which has to be sign by a parent/guardian and returned to teacher
3. Third offense – document the infraction and assign the PBIS behavior essay assignment paper which has to be sign by a parent/guardian and returned to teacher, parent/guardian contacted
4. Fourth offense – teacher completes a **Discipline Referral Form** with documentation to be sent with the student to the Assistant Principal.
5. Detention assigned

**\*\*Four minor infractions will be equal to one major infraction.**

**\*\* Teachers will accept students back into class only with an admission slip from the office. If a student fails to report to the office after receiving a discipline referral, suspension will occur.**

**\*\*If a student receives 4 detentions within one grading period, suspension will occur.**

### **CORPORAL PUNISHMENT**

**\*\*\*Obtaining parental permission prior to administering paddling is not necessary; however, parents who do not want their child paddled must submit a written request asking the school not to paddle.**

### **VIOLATION GUIDELINES**

#### **Willful disobedience**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 1 day suspension  |
| 2 <sup>nd</sup> offense | 2 days suspension |
| 3 <sup>rd</sup> offense | 3 days suspension |

#### **Disrespect for Authority**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 3 days suspension |
| 2 <sup>nd</sup> offense | 5 days suspension |
| 3 <sup>rd</sup> offense | 7 days suspension |

#### **Immoral or Vicious Practices**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 3 days suspension |
| 2 <sup>nd</sup> offense | 5 days suspension |
| 3 <sup>rd</sup> offense | 7 days suspension |



### **Unfounded Charges Against School Personnel**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 3 days suspension |
| 2 <sup>nd</sup> offense | 5 days suspension |
| 3 <sup>rd</sup> offense | 7 days suspension |

### **Profanity Verbal or Written**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 1 day suspension  |
| 2 <sup>nd</sup> offense | 2 days suspension |
| 3 <sup>rd</sup> offense | 3 days suspension |

### **Use or Possession of Alcohol**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 3 days suspension |
| 2 <sup>nd</sup> offense | 5 days suspension |
| 3 <sup>rd</sup> offense | 7 days suspension |

### **Fighting**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 3 days suspension |
| 2 <sup>nd</sup> offense | 5 days suspension |
| 3 <sup>rd</sup> offense | 7 days suspension |

### **Vandalism to School Property**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 3 days suspension |
| 2 <sup>nd</sup> offense | 5 days suspension |
| 3 <sup>rd</sup> offense | 7 days suspension |

### **Stealing/Theft/Possession of Stolen Property**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 3 days suspension |
| 2 <sup>nd</sup> offense | 5 days suspension |
| 3 <sup>rd</sup> offense | 7 days suspension |

### **Changing Grades**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 1 day suspension  |
| 2 <sup>nd</sup> offense | 2 days suspension |
| 3 <sup>rd</sup> offense | 3 day suspension  |

**Cutting Class/Leaving Class Without Permission**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 1 day suspension  |
| 2 <sup>nd</sup> offense | 2 days suspension |
| 3 <sup>rd</sup> offense | 3 days suspension |

**Cutting Class/Leaving School Grounds Without Permission**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 2 days suspension |
| 2 <sup>nd</sup> offense | 3 days suspension |
| 3 <sup>rd</sup> offense | 5 days suspension |

**\*\*Parents will be notified as well as local law enforcement for students leaving campus.**

**Firearms/Weapons on School Campus**

|                         |  |
|-------------------------|--|
| 1 <sup>st</sup> offense | 9 days suspension with recommendation of expulsion |
|-------------------------|--|

**Forged Signature on Notes**

|                         |                                      |
|-------------------------|--------------------------------------|
| 1 <sup>st</sup> offense | 1 day Wednesday detention (2 hours)  |
| 2 <sup>nd</sup> offense | 2 days Wednesday detention (4 hours) |
| 3 <sup>rd</sup> offense | 1 day suspension                     |

**\*\*Forging of an administrative or office personnel signature will result in suspension.**

**Harassment, Bullying, or Threatening of Students and/or Faculty**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 3 days suspension |
| 2 <sup>nd</sup> offense | 5 days suspension |
| 3 <sup>rd</sup> offense | 7 days suspension |

**Possession or Use of Tobacco Products**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 1 day suspension  |
| 2 <sup>nd</sup> offense | 3 days suspension |
| 3 <sup>rd</sup> offense | 5 days suspension |

**Possession or Use of Controlled Dangerous Substances**

|                         |  |
|-------------------------|--|
| 1 <sup>st</sup> offense | 5 days suspension with recommendation of expulsion |
|-------------------------|--|

### **Possession or use of Prescribed and/or Non-prescribed Controlled Substance (Drugs)**

Each student shall be specifically prohibited from being under the influence of, bringing, consuming, or having in his/her possession on a school bus, school premises, or school function away from school, any alcoholic beverages, intoxication liquors, narcotic drugs, prescription medications, marijuana, nitrate based inhalants, imitation or counterfeit controlled substances, or other controlled substances as defined by state statutes, unless dispersed by a licensed physician as allowed by law.

- A. On the school grounds during and immediately before/immediately after school hours.
- B. On the school grounds at any other time when a school group is using the school
- C. Off the school grounds at a school activity, function, or event.

**\*\*Note-** Any violation of any provision of this behavior code shall constitute sufficient grounds to cause the principal and/or superintendent to formulate charges against a student or students. Such charges, if proven correct, may result in long-term suspension and/or expulsion. The use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful. Any student found in violation of the above shall be suspended and recommended for expulsion by the principal. Any student who distributes, sells, or dispenses in any manner or form whatsoever a controlled, dangerous substance as defined by state law to another student or anyone else while on the school premises shall be suspended or expelled pursuant to the provisions and guidelines set for in state law.

### **Disruption in School Assembly/Cafeteria/Campus/Classroom**

Administration discretion: Will result in detention or suspension

### **Disruption on Bus**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 3 days suspension |
| 2 <sup>nd</sup> offense | 5 days suspension |
| 3 <sup>rd</sup> offense | 7 days suspension |

### **Dress Code Violations**

Students will receive a minor infraction for each violation according to the PBIS plan and will correct violation prior to returning to class. On a student's 4<sup>th</sup> reminder, detention will be assigned. Continued flagrant violation of the uniform policy will result in suspension

### **Destruction or Damage of Textbooks**

Pay fine or purchase book at cost to repair or replace book. Textbooks are checked prior to being distributed for any damage. Students are encouraged to examine books upon issuance to report

any damaged books and return them immediately to the librarian.

**Possession or Shooting Fireworks**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 2 days suspension |
| 2 <sup>nd</sup> offense | 3 days suspension |
| 3 <sup>rd</sup> offense | 4 days suspension |

**Profane, Obscene, or Suggestive Language** (Pornographic materials and racial slurs are included) **Verbal or Written**

|                         |                   |
|-------------------------|-------------------|
| 1 <sup>st</sup> offense | 1 day suspension  |
| 2 <sup>nd</sup> offense | 2 days suspension |
| 3 <sup>rd</sup> offense | 3 days suspension |

**Public Display of Affection**

|                         |                                      |
|-------------------------|--------------------------------------|
| 1 <sup>st</sup> offense | 1 day Wednesday detention (2 hours)  |
| 2 <sup>nd</sup> offense | 2 days Wednesday detention (4 hours) |
| 3 <sup>rd</sup> offense | 1 day suspension                     |

**Reckless Driving (Parents Contacted)**

Loss of driving privileges per administration discretion

**Cell Phone and Approved Electronic Devices**

Students **will not be** allowed to have electronic devices **in view or turned on** during the school day unless the device is being used in a designated instructional setting / area, and the student has the explicit permission of the administration or teacher.

Consequences:

|                         |  |
|-------------------------|--|
| 1 <sup>st</sup> offense | Confiscation of the device and parent must pick up device.             |
| 2 <sup>nd</sup> offense | Confiscation of the device, detention, and parent must pick up device. |
| 3 <sup>rd</sup> offense | Confiscation of the device, suspension and parent must pick up device. |

\*\*\*Any subsequent offense would be treated as the 3<sup>rd</sup> offense.

**NOTE: SIMS card may not be removed from phones while being held by the school.**

## **STUDENT FEES**

Student fees will consist of the following plans:

White Plan - \$20.00 Basic

Purple Plan – \$30.00 Basic, & P.E. Uniform

\*\*\* Yearbooks will be purchased through the yearbook sponsor at Back to School Days and throughout the school year.

## **DETENTION**

Detention prevents a student from being suspended while providing them an excellent opportunity to complete assignments. Detention is to be assigned only by the administration or designee (No teacher assigns detention). When assigned, students are to report to the detention room (cafeteria) as directed by the administrator with all materials for all subjects. The detention officer will assign seating. All students must go to the restroom and obtain water prior to reporting to detention. Any disturbance or disruption in detention may result in suspension. Failure to report to an assigned detention will result in suspension. Detentions will not be re-assigned or moved unless an unforeseeable emergency occurs (illness, death in family, doctor or dental appointment). **Any student receiving 4 detentions in any 6 weeks period may be suspended.**

## **WEDNESDAY DETENTION: RULES AND INFORMATION**

1. Students that mark, scratch, write, or in any way damage school property, while in detention, face automatic suspension. Willful disobedience (refusal to complete assigned work) or disrespect to the detention officer will result in suspension.
2. Students will not be permitted to leave the detention room.
3. There will be no talking to other students while in detention.
4. The student shall not make noises with their mouth, hands, or feet.
5. There will be NO SLEEPING OR RESTING. The student will be assigned adequate work ranging from reports out of the encyclopedia, words from the dictionary, essays, or journals to write. The detention officer may assign work as deemed necessary.
6. No notes or letters will be written. No candy, drinks, or gum allowed.
7. Raise your hand and get permission to speak before sharpening pencils or asking any other questions.
8. No paperbacks or library books will be read without permission. If a student has a book report or has been assigned extra reading for a particular course, the detention student must inform the detention supervisor. The detention supervisor will check with the teacher for verification of the assignment.
9. Students in detention cannot participate in extra-curricular activities during detention time (ex: assemblies, leaving to attend athletic or band events during school time).
10. All school rules apply during detention (cell phone/ electronic device use, dress code etc.)
11. All students must sign-in on the detention sign-in sheet.

**VIOLATION OF ANY OF THE ABOVE RULES WILL RESULT IN STUDENTS BEING ASSIGNED ADDITIONAL DETENTION AND/OR SUSPENSION.**

The information contained within this handbook is subject to change based on federal, state, and parish directives or laws. It is also subject to administrative decisions deemed necessary and appropriate for the well being of the students at Rosepine High School.

Students will sign their first period or home room teacher's checklist indicating that they have received a copy of the student handbook. A student's signature indicates that he/she has read and understands the school policies. At the beginning of each year, there is an assembly to inform students of rule changes in the student handbook. Students entering or enrolling after the first day of school will be given the parish and school handbook upon registration.